

CONGDON GARDENS USE POLICY

RESERVATION FEE

- ❖ \$100.00 which includes rehearsal and electrical service.
- ❖ There are no refunds. Any money collected will be considered a donation to Congdon Gardens.

GENERAL INFORMATION

- ❖ Congdon Gardens are open to the public and will remain open to the general public during your reserved event. The park closes at 10:00 pm.
- ❖ Amplified music is allowed.
- ❖ Small pop-up tents are allowed.
- ❖ Alcoholic beverages are **not** allowed.
- ❖ Glass bottles are **not** permitted in the park.
- ❖ Although walkways are required to be kept clear, we do make accommodations for set up and take down otherwise motor vehicles are **not** permitted in the park.
- ❖ There are no changing rooms or dressing facilities available on site. Outdoor bathrooms are available from Memorial Day through Labor Day.
- ❖ The Renter shall be held responsible for the condition of the facility and the conduct of the group using the facility.
 - There is no cutting, picking, digging and/or harvesting of any plants.
 - Climbing on all animate and inanimate objects is prohibited.
 - Screws, nails, and/or tape are not permitted to attach decorations to any surface.
 - Paper runners, bird seed, rice and /or confetti are not to be used.
 - No animal, bird, insect or butterfly releases are allowed.
- ❖ The Renter shall carry the Facility Reservation Form at all times during the rental.

SUPERVISION

- ❖ Renters must be 18 years of age or older to rent facilities.
- ❖ Appropriate supervision of the group is the responsibility of the Renter.
- ❖ You will be financially responsible for all damages.

CLEAN-UP

- ❖ The Renter shall be completely responsible for cleaning up the facilities after the event to the satisfaction of the Delavan Rotary Gardens Foundation. Inadequate cleaning shall result in an invoice for services used to clean up.